



Marina Coast Water District

Marina Coast Water District

Regular Board Meeting/Groundwater Sustainability Agency Board Meeting

November 17, 2025

Minutes

1. Call to Order:

President Morton called the meeting to order at 6:14 p.m. on November 17, 2025 at 920 2nd Avenue, Marina, California.

2. Roll Call:

Board Members Present:

Gail Morton – President
Jan Shriner – Vice President
Brad Imamura
Thomas P. Moore
Stacey Smith

Board Members Absent:

None

Staff Members Present:

Remleh Scherzinger, General Manager
David Hobbs, District Counsel
Derek Cray, Operations and Maintenance Manager
Mary Lagasca, Director of Administrative Services
Garrett Haertel, District Engineer
Charly Liscomb, Interim Water Resources Manager
Teo Espero, Information Technology Administrator
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

Access Media Productions
Andy Sterbenz, Schaaf & Wheeler Consulting Civil Engineers
Garren Fisher, MCWD
Jack Gao, MCWD
Reinel Lagman, MCWD
Sheldon Chavan, Chavan & Associates, LLP

3. Pledge of Allegiance:

Mr. Remleh Scherzinger, General Manager, led everyone present in the pledge of allegiance.

4. Public Hearing:

President Morton opened the Public Hearing at 6:16 p.m.

- A. Conduct a Public Hearing: Consider Waiving the Reading of Ordinance No. 65 in its Entirety; and, Consider the Second Reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and Adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems:

Mr. Derek Cray, Operations and Maintenance Manager, introduced this item noting that the requested changes made at the October 20th Board meeting have been incorporated into this final document.

There were no comments or questions from the public.

President Morton closed the Public Hearing at 6:18 p.m.

Director Moore made a motion to waive the reading of Ordinance No. 65 in its entirety for the second reading of Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

President Morton made a motion to adopt Ordinance No. 65, an Ordinance Amending Title 5, Sewer Service System, Chapter 5.20 Use of Public Sewers, Sections 5.20.050, and 5.20.060, and adding Sections 5.20.045, 5.20.062, and 5.20.065 to the Marina Coast Water District Code in Accordance with Updated Standards and Requirements for the Reduction of Fats, Oil, and Grease in Public Sewer Systems. Director Moore seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

5. Oral Communications:

There were no comments made.

6. Consent Calendar:

Director Smith requested to pull Item 6-B from the Consent Calendar.

Director Moore made a motion to approve the Consent Calendar consisting of items: A) Receive and File the Check Register for the Month of October 2025; C) Receive the Third Quarter Investment Report for Calendar Year 2025; D) Receive a Status Report Update on Current Capital Improvement Projects; E) Adopt Resolution No. 2025-54 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fund Capital Improvement Program) Project MW-2518 Water Distribution Pipeline Upsizing Project (MW-2518); F) Adopt Resolution No. 2025-55 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Granite Rock Company for General Construction Services for the Construction of California Avenue Water Main Project (MW-0321); G) Adopt Resolution No. 2025-56 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Solar Energy and Battery Storage Project (WD-2405); H) Adopt Resolution No. 2025-57 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fund Water Improvements Coinciding with the City of Marina's Imjin Parkway Widening Project (OW-2420); I) Adopt Resolution No. 2025-58 to Amend the FY 2025-2026 Capital Improvement Program Budget to Fully Fund the Gigling Sanitary Sewer Lift Station Replacement Project Design (OS-0218); J) Adopt Resolution No. 202559 to Amend the FY 2025-2026 Capital Improvement Program Budget and Award a Construction Contract to Golden State Construction & Utility, Inc. for General Construction Services for the Construction of the Gigling Road Water Pipeline Replacement Project (OW-0201); and, K) Adopt Resolution No. 2025-60 to Accept the Infrastructure Improvements Installed Under a Water, Sewer, and Recycled Water Infrastructure Agreement between Marina Coast Water District and Lightfighter Village GP, LLC for the Lightfighter Village Development in Marina, CA. Vice President Shriner seconded the motion. The motion was passed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

B. Approve the Draft Minutes of the Regular Joint Board/GSA Meeting of October 20, 2025:

Director Smith commented that she would like the minutes to show that she was present at the start and did not arrive late to the meeting.

Director Smith made a motion to approve the draft minutes of the Regular Joint Board/GSA Meeting of October 20, 2025 as amended. President Morton seconded the motion.

Agenda Item 6-B (continued):

The motion was passed by the following vote:

Director Imamura	-	Abstained	Vice President Shriner	-	Yes
Director Moore	-	Yes	President Morton	-	Yes
Director Smith	-	Yes			

7. Action Items:

A. Review the Marina Coast Water District Fiscal Year 2024-2025 Preliminary Unaudited Year End Financials:

Mr. Garren Fisher, Controller, introduced this item and introduced Mr. Sheldon Chavan, Chavan & Associates, LLP. Mr. Chavan briefly reviewed the audit of the District's Year End Financials. Director Imamura asked if the Auditor's Letter was a template and if it was produced by Artificial Intelligence (AI). Mr. Chavan answered that the letter was a basic template with pertinent information regarding the District inserted into the letter. He added that AI was not used in this audit.

Hearing no other questions, President Morton stated that the audit was accepted by the Board of Directors.

B. Adopt Resolution No. 2025-61 to Consider an Amendment to the FY 2025-2026 Budget in the Amount of \$10,000 for the Board of Directors Training Budget:

Mr. Scherzinger introduced this item noting that Director Imamura requested to increase the Board training line item by an additional \$10,000. Director Imamura commented that the Board training budget is woefully inadequate and is not enough to cover conference costs throughout the year.

Director Imamura made a motion to adopt Resolution No. 2025-61 to consider an amendment to the FY 2025-2026 Budget in the amount of \$10,000 for the Board of Directors Training Budget. Director Smith seconded the motion. Discussion regarding training followed. There was discussion on online training verses in person training, pooling funds instead of individual allowances, and local verses out-of-area conferences.

Director Imamura called for the question. There was no second for the call for the question. Discussion again followed.

The motion to adopt Resolution No. 2025-61 to consider an amendment to the FY 2025-2026 Budget in the amount of \$10,000 for the Board of Directors Training Budget failed by the following vote:

Director Imamura	-	Yes	Vice President Shriner	-	No
Director Moore	-	Abstained	President Morton	-	No
Director Smith	-	Yes			

8. Informational Items:

A. General Manager's Report:

Mr. Scherzinger reported the following:

- Staff is working with M1W to schedule a tour for the two Directors that missed the last one;
- staff is pulling together an Art Policy to allow the public to display their artwork in the District office at the request of Director Smith;
- the Strategic Plan will come to the Board in March for an update;
- there may be a need for a special Board meeting to consider approving the installation of more monitoring wells with the additional Grant Funds forwarded to the District by the SVBGSA;
- the Request for Proposals will be going out soon for work on the Urban Water Management Plan that will begin early next year; and,
- the District staff member who is out on medical leave is doing well.

B. Committee and Board Liaison Reports:

1. Executive Committee:

President Morton and Vice President Shriner gave a brief update.

2. M1W Board Member Liaison:

Director Moore gave a brief update.

9. Board Member Requests for Future Agenda Items:

Vice President Shriner asked to look at jurisdictional boundaries of the District and Monterey Peninsula Water Management District.

Director Imamura asked to place on the agenda for discussion a December 2024 email sent from one Director to another Director regarding himself.

Director Smith asked to look at pooling training funds.

10. Director's Comments:

Director Smith, Director Moore, Vice President Shriner, and President Morton made comments.

11. Adjournment:

President Morton adjourned the meeting at 7:45 p.m.

APPROVED:



Gail Morton, President

ATTEST:



Paula Riso, Deputy Secretary